

**NORTHERN ARIZONA MUNICIPAL WATER USERS' ASSOCIATION
AGENDA**

BOARD MEETING

January 20, 2023

10:00 AM

The January 20, 2023 TAC meeting will be held in Room 330 in the Prescott Valley Civic Center, 7501 E. Skoog Blvd., Prescott Valley, AZ

Access to the meeting will be available by Zoom. To join the meeting from your computer, tablet or smartphone. You can copy and paste the following link into your browser:

<https://us02web.zoom.us/j/6160099904>

Meeting ID: 616 009 9904

You can also call in on the following number:
669 900 9128

CALL TO ORDER

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to today's meeting.

1. ROLL CALL:

Chino Valley	Jack Miller	_____
Clarkdale	Lisa O'Neill	_____
Cottonwood	Tim Elinski	_____
Flagstaff	Miranda Sweet	_____
Prescott	Phil Goode	_____
Prescott Valley	April Hepperle	_____
Sedona	Pete Furman	_____
Arizona Water Company	John Snickers	_____

2. MINUTES

Consideration of Minutes - Board Meeting of October 21, 2022

RECOMMENDED ACTION: Approve the minutes as submitted/corrected.

3. PUBLIC PARTICIPATION

Public Participation enables the public to address the Association about an item that is not on the agenda. If you wish to address the Association during Public Participation,

please put you name in the chat room or fill out a participation request and indicate you would like to speak.

If you wish to address the Association at today's meeting on an item that is on the agenda, please put your name in the chat room or fill out a participation request and indicate you would like to speak on a particular item. Your name will be called when it is your turn to speak.

Please limit your remarks to five minutes per item to allow everyone an opportunity to speak.

4. ACTION ITEMS

a. Consideration of NAMWUA Budget for FY 2024

RECOMMENDED ACTION: THE TECHNICAL ADVISORY COMMITTEE RECOMMENDS THE BOARD APPROVE THE BUDGET PROPOSAL IN THE AMOUNT OF \$36,530 FOR FY 2024

b. Consideration of NAMWUA Executive Director Services for 2023

RECOMMENDED ACTION: THE TECHNICAL ADVISORY COMMITTEE RECOMMENDS THE BOARD APPROVE THE INDEPENDENT CONSULTANT AGREEMENT WITH RON DOBA MANAGEMENT SERVICES, LLC FROM FEB 1, 2023 TO FEB 1, 2024

c. Consideration of Membership Solicitation Letter

RECOMMENDED ACTION: APPROVE THE DRAFT INVITATION LETTER TO CAMP VERDE, PAYSON AND THE OAK CREEK WATER DISTRICT

5. NON-ACTION ITEMS

a. Discussion of Forming an Affiliate 501 (c)(3) Organization – Ron Doba

6. INFORMATIONAL ITEMS

a. GWAICC Report – Ron Doba

b. WULF Update – Ron Doba

c. NAMWUA Meeting Schedule for 2023 – Ron Doba

d. NAMWUA Succession Planning - Ron Doba

a. Files, Bank Account, Books, Procedure File

e. Financial Report – Ron Doba

f. Governor's Plan for a Resilient Arizona – Ron Doba/Attached

g. Informational Items to/from Board and TAC Members

7. Adjourn

**NORTHERN ARIZONA MUNICIPAL WATER USERS ASSOCIATION
MINUTES**

BOARD MEETING

**LOCATION: The downstairs Conference Room, Prescott City Hall, 201 S. Cortez
St., Prescott, Arizona**

October 21, 2022

CALL TO ORDER

Vice Chair Lisa O'Neill called the meeting to order at approximately 10:00 A.M.

1. ROLL CALL:

Board Members Present:

Chino Valley	Jack Miller	present (virtual)
Clarkdale	Lisa O'Neill	present
Cottonwood	Tim Elinski	present (virtual)
Flagstaff	Miranda Sweet	present
Prescott	Phil Goode	present
Prescott Valley	April Hepperle	present
Sedona	Tom Lamkin	present (virtual)
AZ Water Company	Jeff Inwood	present (virtual)

Others Present:

Ron Doba, NAMWUA
Karen Modesto, ADWR
Leslie Graser, Prescott
Roxanne Holland, Sedona
Neil Wadsworth, Prescott Valley
Cory Franek, Clarkdale
Ashley Couch, Prescott
Kevin Lane, ADWR
Tom Whitmer, Cottonwood
Mark Holmes, Chino Valley

2. MINUTES

Consideration of Minutes - Board Meeting of July 15, 2022

MOTION: Phil Goode moved that the minutes be approved. April Hepperle seconded the motion. The Board unanimously approved the minutes.

3. PUBLIC PARTICIPATION

Vice Chair Lisa O'Neill asked if there were any requests by the public to speak. There were no requests to speak.

4. ACTION ITEMS

a. Election of Board Officers

Ron indicated the resignation of Roger Kinsinger has created the need to nominate and elect a new Board Chair. April Hepperle indicated she would be willing to accept the position if no one else desired it. Phil Goode indicated he has a lot going on but feels water is such an important issue he would be willing to accept the position. April withdrew her position. Tom Lamkin made a motion to elect Phil Goode as Board Chair. The motion was seconded by Miranda Sweet and carried.

5. NON-ACTION ITEMS

a. Presentation on Colorado River Cutback Entitlements

Jeff Inwood gave a Power Point presentation on the entitlement cutbacks occurring on the Colorado River. Jeff's presentation is available on the NAMWUA website.

6. INFORMATIONAL ITEMS

a. GWAICC Report

Ron reported the GWAICC has not met but he has been busy with the Rural Groundwater working group that is a spinoff from the Governor's Non-AMA Committee. He has also been on panels for the State of the Verde Conference and Arizona Forward. He also has had a Kyl Center meeting and there were several request for the link to the "About My Water" app.

b. WULF Update

Ron gave an update on the status of sponsorships and the program for the WULF. Planning has been progressing well.

c. Financial Report

Ron presented the financial reports. There were no questions.

d. Informational Items to/from Board and TAC Members

Lisa O'Neill indicated their Town Manager has been very focused on their water supplies.
Mayor Phil Goode mentioned Prescott has been evaluating their situation on PFAS.

7. ADJOURNMENT

April Hepperle made a motion to adjourn the meeting. The motion was seconded by Mayor Miller and carried. The meeting adjourned at approximately 11:30 AM.



Northern Arizona Municipal Water Users Association

TECHNICAL ADVISORY REPORT FOR ACTION ITEMS

TO: NAMWUA Board of Directors
BY: Ron Doba, Executive Director
DATE: 12/22/2022
MEETING DATE: 1/20/2023

TITLE:
CONSIDERATION OF NAMWUA BUDGET FOR FY 2024

RECOMMENDED ACTION:
THE TECHNICAL ADVISORY COMMITTEE RECOMMENDS THE BOARD APPROVE THE BUDGET PROPOSAL IN THE AMOUNT OF \$36,530 FOR FY 2024

ACTION SUMMARY:
This action will approve the Technical Advisory Committee's FY 2024 NAMWUA budget recommendation of \$36,530.

DISCUSSION:
The Technical Advisory Committee considered the FY 2024 budget at their December 16, 2022. Membership dues and WULF sponsorships are used to support the activities of the NAMWUA 501(c) (4) organization. Examples include the following:

- Administration of NAMWUA, board and TAC meetings
- Accounting, clerical, IT and other services as determined by the board
- Participation in ADWR various meetings
- Representation of NAMWUA at water related events as requested (e.g., League of Cities and Towns, Vetting 4 Water Forums, etc.)
- Lobbying activities as directed by the board
- Corporate and lobbyists fees (ACC and Sec of State)
- Events such as the Legislative Water Briefing that has been co-sponsored in the past with other watershed groups

- NAMWUA representation on legislative working groups and with other water user associations (AMWUA, SAWUA), Governor’s Water Augmentation, Innovation, and Conservation Council, Kyl Center for Water Policy, etc.
- Biennial Water Utility Leadership Forums (WULFs)

The budget proposed by the TAC includes advertising twice in the Arizona Capitol Times concurrently with water issues. Last year’s NAMWUA budget was \$41,817.

Key Considerations:

The board first approved hiring a Program Manager for NAMWUA in 2005 with a cap of \$50,000/year. Since then, annual membership dues have been as follows (total from all members):

FY 2006 - \$32,933	FY 2016 - \$18,700
FY 2007 - \$32,933	FY 2017 - \$18,700
FY 2008 - \$47,933	FY 2018 - \$16,655
FY 2009 - \$32,933	FY 2019 - \$18,648
FY 2010 - \$25,000	FY 2020 - \$17,780
FY 2011 - \$20,000	FY 2021 - \$25,000
FY 2012 - \$20,000	FY 2022 - \$25,000
FY 2013 - \$20,000	FY 2023 – 41,817
FY 2015 - \$20,000	FY 2024 – Proposed \$36,530

Fifty percent of the budget is shared equally by the members and the remaining amount is allocated proportionately by the population (except for Sedona and AZ Water Company who split the portion attributable to population). The population numbers are from the 2021 estimated census.

Although the proposed budget is for \$36,530, the amount of funding from members is \$29,800 due to sponsorship income for the 2023 Water Utilities Leadership Forum.

Financial Implications:

The attached budget identifies the FY 2024 dues for each member and a comparison with last year’s dues. The changes result from using 2021 census estimates requested by the TAC.

NAMWUA Members	Members Proportional Cost @ \$29,800	Members Proportional Cost FY23
Town of Chino Valley	\$ 2,805.94	\$2,789.40
Town of Clarkdale	\$ 2,193.42	\$2,186.92
City of Cottonwood	\$ 2,711.61	\$2,751.89

City of Flagstaff	\$ 7,294.72	\$7,264.86
City of Prescott	\$ 5,139.21	\$5,009.55
Town of Prescott Valley	\$ 5,251.01	\$5,337.68
City of Sedona	\$ 2,202.05	\$2,229.85
AZ Water Co.	\$ 2,202.05	\$2,229.85
Totals	\$ 29,800.00 ¹	\$29,800.00

¹ \$.01 difference when adding column due to calculation rounding

Options and Alternatives:

Approve the FY 2024 proposed budget from the TAC.

Amend the FY 2024 proposed budget as determined by the board.

Attachments /Exhibits:

FY 2024 NAMWUA Proposed Budget

NAMWUA Members:

Chino Valley	_____	Prescott	_____
Clarkdale	_____	Prescott Valley	_____
Cottonwood	_____	Sedona	_____
Flagstaff	_____	AZ Water Company	_____

Date of Board of Directors Approval _____

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Page 1													
2	CY 2022 Income vs Expenses													
3		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
4	Income													
5	AZ Water Company	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,229.85	\$ -	\$ -	\$ -	\$ -	\$ 2,229.85
6	Chino Valley	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,789.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,789.40
7	Clarkdale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,186.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,186.92
8	Cottonwood	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,751.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,751.89
9	Flagstaff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,264.86	\$ -	\$ -	\$ -	\$ -	\$ 7,264.86
10	Prescott	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,009.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,009.55
11	Prescott Valley	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,337.68	\$ -	\$ -	\$ -	\$ 5,337.68
12	Sedona	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,229.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,229.85
13	WULF Sponsors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 7,000.00	\$ -	\$ 5,500.00	\$ 2,500.00	\$ 17,000.00
14	Wells Fargo	\$ 0.25	\$ 0.20	\$ 0.18	\$ 0.16	\$ 0.13	\$ 0.11	\$ 0.14	\$ 0.20	\$ 0.23	\$ 0.28	\$ 1.81	\$ 4.26	\$ 7.95
15	Total													\$ 46,807.95
16														
17	Expenses													
18	AllwebCo (hosting fee)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	Web.com (domain renewal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	Sadie Sarti Web Design	\$ -	\$ -	\$ 2,535.00	\$ -	\$ -	\$ 2,535.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,070.00
21	IRS PTIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	Video Conferencing	\$ -	\$ -	\$ -	\$ 162.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162.63
23	Doba Management	\$ 2,038.00	\$ 2,544.30	\$ 3,009.97	\$ 2,259.60	\$ 2,516.09	\$ 1,108.90	\$ 1,813.20	\$ 2,315.40	\$ 1,547.70	\$ 2,645.88	\$ 2,679.40	\$ 1,924.50	\$ 26,402.94
24	Lisa Culbert	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	WULF Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,025.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,025.00
26	Copies	\$ -	\$ -	\$ -	\$ 33.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29.22	\$ -	\$ -	\$ 62.93
27	Shared software costs (CPWP)	\$ -	\$ -	\$ -	\$ -	\$ 41.70	\$ -	\$ -	\$ 65.51	\$ -	\$ -	\$ -	\$ -	\$ 107.21
28	Postage	\$ -	\$ -	\$ 11.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11.60
29	Bd/TAC Meeting Supplies	\$ -	\$ -	\$ 12.42	\$ 9.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21.56
30	AZ Sec of State (Lobbyist reg)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.40	\$ 25.40
31	AZ Capitol Times		\$ 400.00						\$ 400.00					\$ 800.00
32	AZ Corp Commission	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.00
33	Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34	Paypal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.96	\$ 13.44	\$ -	\$ 39.83	\$ -	\$ 13.44	\$ -	\$ 80.67
35	Appreciation Awards	\$ -	\$ -	\$ 111.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111.34
36	Total	\$ 2,048.00	\$ 2,944.30	\$ 5,680.33	\$ 2,465.08	\$ 2,557.79	\$ 3,657.86	\$ 3,851.64	\$ 2,780.91	\$ 1,587.53	\$ 2,675.10	\$ 2,692.84	\$ 1,949.90	\$ 34,891.28

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Page 2													
2	Doba Management Services Billing Breakdown for CY2022													
3		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
4	Clerical Services*	\$ 78.40	\$ 73.50	\$ 91.80	\$ 142.80	\$ 229.50	\$ 51.00	\$ 204.00	\$ 35.70	\$ 117.30	\$ 102.00	\$ 127.50	\$ 91.80	\$ 1,345.30
5	PM Gen Services**	\$ 269.80	\$ 326.60	\$ 908.90	\$ -	\$ 268.20	\$ 327.80	\$ 476.80	\$ 119.20	\$ 223.50	\$ 921.98	\$ 536.40	\$ 342.70	\$ 4,721.88
6	PM TAC Related	\$ 284.00	\$ 213.00	\$ 521.50	\$ 491.70	\$ 149.00	\$ 119.20	\$ 610.90	\$ 208.60	\$ 357.60	\$ 327.80	\$ 178.80	\$ 238.40	\$ 3,700.50
7	PM Board Related	\$ -	\$ 553.80	\$ -	\$ -	\$ 372.50	\$ -	\$ 89.40	\$ 655.60	\$ -	\$ 29.80	\$ 298.00	\$ -	\$ 1,999.10
8	PM Communications	\$ 269.80	\$ 142.00	\$ 163.90	\$ 208.60	\$ 208.60	\$ 193.70	\$ 193.70	\$ 29.80	\$ 253.30	\$ 119.20	\$ 178.80	\$ 29.80	\$ 1,991.20
9	PM Organization Maint	\$ 923.00	\$ 383.40	\$ 298.00	\$ 879.10	\$ 1,072.80	\$ 476.80	\$ -	\$ 357.60	\$ 208.60	\$ -	\$ 655.60	\$ 223.50	\$ 5,478.40
10	PM GWAICC	\$ 213.00	\$ 852.00	\$ 938.70	\$ 432.10	\$ 74.50	\$ 238.40	\$ 238.40	\$ -	\$ -	\$ 476.80	\$ 223.50	\$ 312.90	\$ 4,000.30
11	Mileage	\$ -	\$ -	\$ 87.17	\$ 105.30	\$ 140.99	\$ -	\$ -	\$ -	\$ -	\$ 117.00	\$ 167.90	\$ -	\$ 618.36
12	Meeting supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	WULF Expenses (Lodging, vehicle rental, gas)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 908.90	\$ 387.40	\$ 551.30	\$ 312.90	\$ 685.40	\$ 2,845.90
14	Total	\$ 2,038.00	\$ 2,544.30	\$ 3,009.97	\$ 2,259.60	\$ 2,516.09	\$ 1,406.90	\$ 1,813.20	\$ 2,315.40	\$ 1,547.70	\$ 2,645.88	\$ 2,679.40	\$ 1,924.50	\$ 26,700.94
15														
16	* Clerical Services include meeting minutes, A/P, A/R, general bookkeeping, copies, mailings.													
17	** General Services include meeting attendance and reporting not specifically identified otherwise (Vetting 4 Water mtgs, etc.)													

	A	B	C	D	E	F	G	H	I
1	Page 3								
2	FY 2024 Budget								
3	NAMWUA Members	Population 2022*	Share of Total Population	Shared Cost by Population	Shared Fixed Cost	Total Member Cost @ \$29,800	Members Final Proportional Share		FY 2023 Total Member Cost @ \$29,800
4	Town of Chino Valley	13,662	6.33%	\$ 943.44	\$ 1,862.50	\$ 2,805.94	9.42%		\$2,789.40
5	Town of Clarkdale	4,792	2.22%	\$ 330.92	\$ 1,862.50	\$ 2,193.42	7.36%		\$2,186.92
6	City of Cottonwood	12,296	5.70%	\$ 849.11	\$ 1,862.50	\$ 2,711.61	9.10%		\$2,751.89
7	City of Flagstaff	78,664	36.46%	\$ 5,432.22	\$ 1,862.50	\$ 7,294.72	24.48%		\$7,264.86
8	City of Prescott	47,450	21.99%	\$ 3,276.71	\$ 1,862.50	\$ 5,139.21	17.25%		\$5,009.55
9	Town of Prescott Valley	49,069	22.74%	\$ 3,388.51	\$ 1,862.50	\$ 5,251.01	17.62%		\$5,337.68
10	City of Sedona	4,917	2.28%	\$ 339.55	\$ 1,862.50	\$ 2,202.05	7.39%		\$2,229.85
11	AZ Water Company	4,917	2.28%	\$ 339.55	\$ 1,862.50	\$ 2,202.05	7.39%		\$2,229.85
12	Totals	215,767	100.00%	\$ 14,900.00	\$ 14,900.00	\$ 29,800.00	100.00%		\$29,800.00
13									
14	*Source: Arizona Commerce Authority								
15		FY 24 Budget		To Date 1/1/22 - 12/31/22					
16									
17	<i>Revenues</i>								
18	Membership Dues	\$ 29,800.00		\$ 29,800.00					
19	Interest	\$ 5.00		\$ 7.95					
20	WULF Sponsorships	\$ -		\$ 17,000.00					
21	Total Revenue	\$ 29,805.00		\$ 46,807.95					
22									
23									
24	<i>Expenses</i>								
25	Administration costs	\$ 27,222.00		\$ 26,700.94					
26	Web hosting fees	\$ 160.00		\$ -					
27	Web Domain Renewal	\$ 18.00		\$ -					
28	Web Site Security	\$ 650.00		\$ -					
29	Web site rebuild	\$ -		\$ 5,070.00					
30	Annual corporate filing fee	\$ 10.00		\$ 10.00					
31	Estimated conference call fees	\$ -		\$ -					
32	Video conferencing	\$ 175.00		\$ 162.63					
33	Bank Fees/Paypal Fees/Checks	\$ -		\$ 80.67					
34	Consulting/legal services	\$ -		\$ -					
35	IRS PTIN	\$ 35.00		\$ -					
36	Secretary of State Fees	\$ 25.00		\$ 25.40					
37	Shared software costs	\$ 110.00		\$ 107.21					
38	Postage	\$ 25.00		\$ 11.60					
39	Copies	\$ 100.00		\$ 62.93					
40	Meeting Supplies	\$ 50.00		\$ 21.56					
41	Advertising (twice, AZ Cap Times)	\$ 800.00		\$ 800.00					
42	WULF	\$ 7,000.00		\$ 2,025.00					
43	Appreciation Awards	\$ 150.00		\$ 111.34					
44	Total Expenses	\$ 36,530.00		\$ 35,189.28					

	A	B	C
1	Page 4		
2	Estimated FY2023 Carryover		
3	Cash on hand 12/31/22		
4	WULF Sponsorships (Paypal/accts rec)		\$ 13,920.00
5	Savings account		\$ 33,389
6	Checking account		\$ 5,276
7			\$ 52,585
8			
9	Estimated expenses thru 6/30/2023		
10	Admin fees		\$ 15,000
11	Copies		\$ 30
12	Video conferencing		\$ 175
13	Postage		\$ 10
14	Corporate filing fees		\$ 10
15	Mtg supplies		\$ 25
16	Shared software costs		\$ 45
17	Advertising		\$ 400
18	WULF Expenses		\$ 7,000
19	Appreciation Awards		\$ -
20			\$ 22,695
21			
22	EOY FY 2022 estimate		\$ 29,890
23			
24	ESTIMATE		



Northern Arizona Municipal Water Users Association

TECHNICAL ADVISORY REPORT FOR ACTION ITEMS

TO: NAMWUA Board of Directors

BY: Ron Doba, Executive Director

DATE: 12/21/2023

MEETING DATE: 1/20/2023

TITLE:

CONSIDERATION OF NAMWUA PROGRAM MANAGER SERVICES FOR 2023

RECOMMENDED ACTION:

THE TECHNICAL ADVISORY COMMITTEE RECOMMENDS THE BOARD APPROVE THE INDEPENDENT CONSULTANT AGREEMENT WITH RON DOBA MANAGEMENT SERVICES, LLC FROM FEB 1, 2023 TO FEB 1, 2024

ACTION SUMMARY:

This action will renew the Agreement for program manager services with Ron Doba for one year. Either party may terminate the Agreement with or without cause by giving 30 days notice. Ron Doba has performed the program manager services for NAMWUA since September of 2007. The TAC considered this item at their December 16th meeting and recommends approval by the board.

DISCUSSION:

The board initially authorized Ron Doba to provide temporary program manager services in September of 2007. The services were to be re-evaluated in January of 2008. In February of 2008 the NAMWUA board approved an agreement with Ron Doba Management Services to continue as program manager thru January 2009. The Agreement has been renewed annually by the board since that time. Ron Doba has proposed to continue as the NAMWUA program manager for an additional year. The fees have been adjusted in this agreement by 5% at the suggestion of the TAC based on current cost of living changes. Ron Doba provides Clerical Services for TAC and board meetings at a reduced rate. Reduced rate services include meeting minutes, accounts receivable and accounts payable for the non-profit.

Key Considerations:

Ron Doba has been involved with NAMWUA since its inception as the City of Flagstaff Utilities Director. He retired from the City of Flagstaff in August of 2007 after 21 years as Utilities Director, Public Works Director, and Interim City Manager. Ron has served on an interim basis as Utilities Director for the Town of Clarkdale, a past WIFA board member, past Chair of the WIFA Finance Committee, served on the Governor’s “Blue Ribbon” panel for water sustainability, the ADWR Water Resources Development Commission and is a Past-President of WateReuse Arizona. He is currently the “Designated Lobbyist” for NAMWUA and represents NAMWUA on the Governor’s Water Augmentation, Innovation and Conservation Council, associated committees and the Kyl Center for Water Policy Advisory Board. Ron Doba is also the Coordinator for the Coconino Plateau Watershed Partnership.

Financial Implications:

The proposed budget for FY 2024 takes into account estimated fees for this Agreement. The number of hours charged varies based on assigned responsibilities from the TAC and Board.

Options and Alternatives:

An alternative is to solicit another program manager. This could be a private party or consulting firm.

Modify the Agreement.

Another alternative would be to not have a paid program manager and utilize the TAC to administer the organization. This arrangement is how NAMWUA started out. This worked well until the activities of the organization started growing, necessitating outside assistance for the TAC members.

Attachments /Exhibits:

Independent Consultant Agreement for Ron Doba Management Services, LLC.

NAMWUA Members:

Chino Valley	_____	Prescott	_____
Clarkdale	_____	Prescott Valley	_____
Cottonwood	_____	Sedona	_____
Flagstaff	_____	AZ Water Co.	_____

Date of Board of Directors Approval _____

NORTHERN ARIZONA MUNICIPAL WATER USERS ASSOCIATION
INDEPENDENT CONSULTANT AGREEMENT

THIS INDEPENDENT CONSULTANT AGREEMENT (“Agreement”) is made and entered into as of this 1st day of February, 2023, by and between the Northern Arizona Municipal Water Users Association (“Association”), an Arizona Non-Profit Corporation, and Ron Doba Management Services (“Consultant”), a Limited Liability Company located in Scottsdale, Arizona.

RECITALS

WHEREAS, the Consultant has expertise and skill in an area of work desired by the Association and is willing to provide consulting services to the Association; and

WHEREAS, the Association is willing to engage Consultant as an Independent Contractor, and not as an employee, on the terms and conditions set forth in this Agreement.

AGREEMENT

ARTICLE I - SCOPE OF SERVICE

The Consultant agrees to provide the professional services specified in the Scope of Services defined in Exhibit “A.”

ARTICLE II – CONSULTANT IS AN INDEPENDENT CONTRACTOR

This Agreement does not create an employee/employer relationship between the parties. It is the parties’ intention that the Consultant will be an independent contractor and not an employee of the Association for all purposes, including, but not limited to, the Fair Labor Standards Act, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the Internal Revenue Code (and any other Arizona income tax laws), the Arizona state workers’ compensation laws, the Arizona State unemployment insurance laws and any of the Association’s benefit plans for the Association’s employees. Consultant will retain sole and absolute discretion over the manner and means of carrying out the Consultant’s Scope of Services. Consultant agrees that it is a separate and independent enterprise from the Association, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Agreement shall not be construed as creating any joint employment relationship between Consultant and the Association and the Association will not be liable for any obligation incurred by the Consultant, including but not limited to unpaid minimum wages and/or overtime premiums. This Agreement shall not be construed to authorize the Consultant to act as an agent for the Association in any manner.

ARTICLE III - TIME OF PERFORMANCE

Work shall commence on February 1, 2023, and will expire on January 31, 2024. The contract shall automatically renew on a month-to-month basis unless written notice to the contrary is filed with either party

not later than the last business day (Monday through Friday) of the calendar month preceding the calendar month in which the current contract period expires.

ARTICLE IV - ASSOCIATION RESPONSIBILITIES

The Association shall accomplish the following:

Assist the Consultant by placing at its disposal all available information pertinent to the Scope of Services for the project.

Use its best efforts to secure release of other data necessary for the Consultant to perform the Scope of Services held by others.

Give prompt written notice to the Consultant whenever the Association observes, or otherwise becomes aware of, any fault or defect in the services or non-conformance with this Agreement.

ARTICLE V - CONSULTANT RESPONSIBILITIES

The consultant shall accomplish the following:

Give prompt notice to the Association whenever the Consultant observes, or otherwise becomes aware of, any fault or deficit in the project or any non-conformance with the Agreement.

Observe strict confidentiality in relations with all other parties regarding all of the Association's proprietary information and regarding any other information obtained in connection with the representation of the Association.

Consultant specifically agrees to indemnify, defend and hold harmless the Association and all of its officers, employees and officials from all claims of damages, costs or expenses in law and equity, including any wage or overtime claims made by any of Consultant's employees, and including reasonable attorney's fees and costs of suit that may arise out of or be related to any claims of damages, injury or harm to property or persons received or suffered as a result of the negligent errors, acts or omission of the Consultant or any of its agents, officers, employees and/or subcontractors engaged in the performance of services under the terms of this contract to the full extent permitted by law.

ARTICLE VI – ORGANIZATIONAL CONFLICT OF INTEREST

The definition of an organizational conflict of interest for the purpose of this Independent Consultant Agreement includes the following:

- Employment outside this Agreement with another employer where the interest(s) contradict the interest(s) of the Association
- Representing another employer and the Association at the same venue for similar or non-similar purposes

The Consultant warrants that, to the best of the Consultant's belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest as defined in ARTICLE VI, or that the Consultant has disclosed all such relevant information.

The Consultant agrees that if an actual or potential organizational conflict of interest is identified during performance, the Consultant shall make a full disclosure in writing to the Association Board of Directors within five (5) working days. This disclosure shall include a description of actions which the Consultant has taken or proposes to take, after consultation with the Chairpersons of the Technical Advisory Committee and Board of Directors, to avoid, mitigate, or neutralize the actual or potential conflict of interest. The Consultant shall continue performance until notified by the Chairperson of the Technical Advisory Committee of any contrary action to be taken.

The Association may terminate this Agreement for convenience, in whole or in part, if it deems such termination is necessary to avoid an organizational conflict of interest.

ARTICLE VII - COMPENSATION

The Consultant shall be compensated for services in accordance with the fee schedules in Exhibit "A." It is further agreed that the Consultant shall not bill the Association, and Association shall not be liable to pay, any costs in excess of this amount without specific written authorization to do so from the Association, in accordance with the amendment procedure described in Article X hereunder.

The parties further agree and acknowledge that the Association is engaging Consultant as an independent contractor to provide services to the Association under the terms of this agreement and that the Association shall not be required, under any circumstance(s), to assume liability for the direct payment of any salary, wage, or other compensation to any person employed by the Consultant before, during, or after this agreement is in effect.

ARTICLE VIII – INCOME TAX DESIGNATION AND INDEMNIFICATION

The Association shall not withhold from sums becoming payable to the Consultant under this Agreement any amounts for federal, state or local taxes, including federal or state income taxes, employment taxes (including Social Security and Medicare taxes), and unemployment taxes. The Association shall report all payments to Consultant on Internal Revenue Service Form 1099. The Consultant agrees that any tax obligation of Consultant arising from the payments made under this Agreement will be the Consultant's sole responsibility. The Consultant will indemnify the Association for any tax liability, interest, and/or penalties imposed upon the Association by any taxing authority based upon the Association's failure to withhold any amount from the payments for tax purposes.

ARTICLE IX - METHOD AND SCHEDULE OF PAYMENT

The Consultant will invoice the Association monthly for services rendered through the end of the previous month, and the Association agrees to pay within thirty (30) days of receipt of a valid invoice. A valid invoice shall consist of a monthly account with a description of work performed, as well as an itemization of all reimbursable expenses, which must be documented with copies of receipts upon request by the Association.

All invoices must include a description of the service performed.

ARTICLE X - TERMINATION

Either party may cancel or terminate this Agreement at any time, with or without cause, by giving thirty (30) days written notice to the other party. In the event such termination occurs prior to completion of the Scope of Services provided herein, the Association agrees to pay the Consultant for work actually performed in accordance with the terms of this Agreement through the cancellation date.

ARTICLE XI - CHANGES

The Association may, from time to time, require changes in the Scope of Services by the Consultant to be performed hereunder. Such changes which are mutually agreed upon by and between the Association and the Consultant shall be incorporated by written amendment to this Agreement. No payment shall be made by the Association to the Consultant for any work that does not have such an amendment incorporated into this Contract by mutual signed agreement. There shall be no oral modifications of this Agreement.

ARTICLE XII - AUTHORITY

This Agreement shall be governed by the laws of the State of Arizona. Any actions arising out of or relating to this Agreement shall be brought in Coconino County, Arizona.

ARTICLE XIII - THIRD PARTY CONTRACTS

The Consultant shall have no authority to bind the Association in any way with third parties without the prior written consent of the Association.

ARTICLE XIV – ENTIRE AGREEMENT

This Agreement contains the entire understanding and agreement between the parties hereto with respect to its subject matter and supersedes any prior or contemporaneous written or oral agreements, representations or warranties between them respecting the subject matter hereof.

ARTICLE XV – SEVERABILITY

If any term, provision, covenant or condition of this Agreement, or the application thereof, shall be held by a court of competent jurisdiction to be invalid, unenforceable or void, the remainder of this Agreement shall remain in full force and effect.

ARTICLE XVI – ASSIGNMENT

This Agreement may not be assigned by the Consultant without the express written permission of the Association.

IN WITNESS THEREOF, the parties hereto have executed this Agreement in duplicate originals on the day and year here above written.

NORTHERN ARIZONA MUNICIPAL
WATER USERS ASSOCIATION

RON DOBA MANAGEMENT SERVICES, L.L.C.

By: _____
Phil Goode, Board Chair

By: _____
Ron Doba, Principal

EXHIBIT "A"

SCOPE OF SERVICES

Ron Doba, Consultant will manage, oversee, advise and provide technical assistance to the Northern Arizona Municipal Water Users Association. Consultant shall provide his own work area to include computer for e-mail communications and telephone.

Duties and responsibilities of the consultant include:

- Maintenance of communications between Association membership, other organizations, and the public.
- Maintaining Association records, to include but not limited to by-laws, valid membership and officer lists, reports, studies, meeting agendas and minutes.
- Preparation and distribution of Board and Technical Committee agendas and minutes
- Provision of clerical assistance for the purpose of recording meeting minutes.
- Required reports that may determined by the Association and assigned on an as needed basis.
- Maintenance of the financial records of the Association
- Presentation of staff reports to the Board and Technical Committee
- Preparation of financial reports of the Association for the Board and technical committee.
- Respond to citizen and organization questions regarding the Association.
- Other assignments as requested by the Association
- Preparation and maintenance of annual budget

FEE AND BILLING

Consultant will be compensated at the rate of \$156.00 per hour.

Clerical service will be provided by Consultant (unless provided by another agency) for the purpose of minute taking at meetings at the rate of \$53.00 per hour.

Consultant will be compensated for mileage at the prevailing federal mileage rate for meetings.

Consultant will be compensated for any approved travel expenses, necessary to conduct business for the Association. Travel expenses must be approved prior to travel taking place by the Board or TAC Chair.

Reimbursables shall be compensated for at actual costs. Approved reimbursables include:

- Copy expenses
- Consumable office supplies (examples: paper, markers, printer supplies, recording tapes)
- Postage
- Commodities necessary for meetings (examples: name tags, refreshments, meeting room expenses)

Reimbursables shall be approved by the Technical Advisory Committee Chairperson if not identified in this Scope of Services.

A monthly invoice shall be submitted to the Association no later than the 5th day of each month. After review and approval, the entire amount due each month shall be paid (30) thirty days after submission of monthly invoice.



Northern Arizona Municipal Water Users Association

TECHNICAL ADVISORY REPORT FOR ACTION ITEMS

TO: NAMWUA Board of Directors

BY: Ron Doba, Executive Director

DATE: 01/04/2023

MEETING DATE: 1/20/2023

TITLE:

CONSIDERATION OF MEMBER INVITATION LETTER

RECOMMENDED ACTION:

THE TECHNICAL ADVISORY COMMITTEE RECOMMENDS THE BOARD AUTHORIZE THE BOARD CHAIR TO SIGN AND THE EXECUTIVE DIRECTOR TO SEND A MEMBERSHIP INVITATION LETTER TO PAYSON, CAMP VERDE AND THE OAK CREEK WATER IMPROVEMENT DISTRICT

ACTION SUMMARY:

This action will authorize NAMWUA membership invitation letters to be sent to Camp Verde, Payson and the Oak Creek Water Improvement District.

DISCUSSION:

Board member Peter Furman suggested we check with the Oak Creek Water Improvement District to see if they may have an interest in participating in NAMWUA. Upon discussion by the TAC at the December meeting it was suggested we should also include Payson and Camp Verde.

Key Considerations:

Payson was an original NAMWUA member and stopped participating for financial reasons. They did not believe NAMWUA had anything to offer them (they had secured the C.C.Cragin Project for a future water supply). Camp Verde recently obtained their own water system and the Oak Creek Water Company has become a water district (DWID). These organizations can benefit by participating in NAMWUA and can participate as a non-voting member (no membership dues) if they choose to do so.

Financial Implications:

None

Options and Alternatives:

Modify the Letter

Attachments /Exhibits:

Draft invitation letter

NAMWUA Members:

Chino Valley	_____	Prescott	_____
Clarkdale	_____	Prescott Valley	_____
Cottonwood	_____	Sedona	_____
Flagstaff	_____	AZ Water Co.	_____

Date of Board of Directors Approval _____



Northern Arizona Municipal Water Users Association

January 20, 2023

NAMWUA
Members:

Town of ChinoValley

XXXXXXX

Town of Clarkdale

XXXXXXX

City of Cottonwood

XXXXXXX

City of Flagstaff

RE: Invitation to Participate in NAMWUA

City of Prescott

Dear XXXXXX,

Town of PrescottValley

The Northern Arizona Municipal Water Users Association has been in existence for over twenty years and is our Association for water providers. The following is our mission: ***To unite our expertise and leverage resources in a collaborative effort to secure regional and local water resources for today and the future***

City of Sedona

AZ Water Company

This is our strategy:

- Provide a forum for discussion, analysis and input (lobbying) into the development of Federal, State and regional water resource policies, planning, rules and laws of interest to the Association's members
- Provide through communication, coordination, and cooperation among the Association's membership, the development of effective regional water resource policies and planning
- Assist the member cities and towns in attaining the highest degree of intergovernmental cooperation possible in order to plan and prepare for rational and efficient development and use of water resources within the State

We also serve as an entity where our members leverage their financial resources with others to pursue operator training, manager networking, research, studies and reports that are of mutual interest.

I would like to welcome and encourage you to sit in on our meetings and determine your interest in participating. Our Technical Advisory Committee meets virtually monthly, and our Board of Directors meets quarterly in-person (with an opportunity to join the meetings virtually). Visit our web site at namwua.org. If you would like to join us, please contact our Executive Director, Ron Doba at rdoba@cox.net and he will include you on our distribution list for upcoming meetings.

Sincerely,

Mayor Phil Goode, City of Prescott
Board Chair

NAMWUA 2023 MEETING SCHEDULE

JANUARY 20th – 9:30 TAC meeting, 10:00 Board meeting – Prescott Valley (Hybrid)

FEBRUARY 17th – 10:00 TAC meeting – Virtual (Prescott)

MARCH 24th – 10:00 TAC meeting – Virtual (Sedona)

APRIL 21st – 9:30 TAC meeting, 10:00 Board meeting – Chino Valley (Hybrid) MAY

May 19th – WULF (Flagstaff)

JUNE 16th - 10:00 TAC meeting – Virtual (Cottonwood)

JULY 21st - 9:30 TAC meeting, 10:00 Board meeting – Flagstaff (Hybrid)

AUGUST 18th - 10:00 TAC meeting – Virtual (Clarkdale)

SEPTEMBER 15th - 10:00 TAC meeting – Virtual (Prescott Valley)

OCTOBER 20th - 9:30 TAC meeting, 10:00 Board meeting – Prescott (Hybrid)

NOVEMBER 17th - 10:00 TAC meeting – Virtual (Sedona)

DECEMBER 15th - 10:00 TAC meeting – Virtual (Chino Valley)

11:22 AM

01/04/23

Cash Basis

NAMWUA
Summary Balance Sheet
As of December 31, 2022

	<u>Dec 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	44,085.66
Total Current Assets	<u>44,085.66</u>
TOTAL ASSETS	<u>44,085.66</u>
LIABILITIES & EQUITY	
Equity	44,085.66
TOTAL LIABILITIES & EQUITY	<u>44,085.66</u>

NAMWUA Profit & Loss Detail January through December 2022

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Ordinary Income/Expense									
Income									
Investments									
Interest-Savings, Short-term CD									
Deposit	01/31/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.25	0.25	0.25
Deposit	02/28/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.20	0.20	0.45
Deposit	03/31/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.18	0.18	0.63
Deposit	04/29/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.16	0.16	0.79
Deposit	05/31/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.13	0.13	0.92
Deposit	06/30/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.11	0.11	1.03
Deposit	07/29/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.14	0.14	1.17
Deposit	08/26/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.20	0.20	1.37
Deposit	09/30/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.23	0.23	1.60
Deposit	10/31/2022	dep	Wells Fargo	interest		Wells Fargo ...	0.28	0.28	1.88
Deposit	11/30/2022	dep	Wells Fargo	interest		Wells Fargo ...	1.81	1.81	3.69
Deposit	12/30/2022	dep	Wells Fargo	interest		Wells Fargo ...	4.26	4.26	7.95
Total Interest-Savings, Short-term CD								7.95	7.95
Total Investments								7.95	7.95
Program Income									
Membership Dues									
Invoice	06/19/2022	140	City of Sedona	FY 2023 An...		Accounts Re...	2,229.85	2,229.85	2,229.85
Invoice	07/01/2022	144	City of Cottonwood	FY 2023 An...		Accounts Re...	2,751.89	2,751.89	4,981.74
Invoice	07/02/2022	145	Town of Clarkdale	FY 2023 An...		Accounts Re...	2,186.92	2,186.92	7,168.66
Invoice	07/20/2022	146	Town of Chino Va...	FY 2023 An...		Accounts Re...	2,789.40	2,789.40	9,958.06
Invoice	07/22/2022	142	City of Prescott	FY 2023 An...		Accounts Re...	5,009.55	5,009.55	14,967.61
Invoice	08/01/2022	139	Arizona Water Co...	FY 2023 An...		Accounts Re...	2,229.85	2,229.85	17,197.46
Invoice	08/30/2022	143	City of Flagstaff	FY 2023 An...		Accounts Re...	7,264.86	7,264.86	24,462.32
Invoice	09/09/2022	141	Town of Prescott ...	FY 2023 An...		Accounts Re...	5,337.68	5,337.68	29,800.00
Total Membership Dues								29,800.00	29,800.00
Total Program Income								29,800.00	29,800.00
WULF Sponsorship									
Invoice	06/21/2022	147	Central Arizona ...	Water Utiliti...		Accounts Re...	500.00	500.00	500.00
Invoice	07/02/2022	148	Montgomery and ...	Water Utiliti...		Accounts Re...	500.00	500.00	1,000.00
Invoice	07/22/2022	149	KP Ventures Well...	Water Utiliti...		Accounts Re...	500.00	500.00	1,500.00
Invoice	08/05/2022	150	Fann Environmen...	Water Utiliti...		Accounts Re...	500.00	500.00	2,000.00
Invoice	09/09/2022	152	City of Cottonwood	Silver Spon...		Accounts Re...	1,000.00	1,000.00	3,000.00
Invoice	09/09/2022	155	Matrix New World...	Water Utiliti...		Accounts Re...	500.00	500.00	3,500.00
Invoice	09/16/2022	153	City of Prescott	Silver Spon...		Accounts Re...	1,000.00	1,000.00	4,500.00
Invoice	09/21/2022	157	Jacobs	Water Utilit...		Accounts Re...	1,000.00	1,000.00	5,500.00
Invoice	09/24/2022	154	Water Works Eng...	Water Utilit...		Accounts Re...	1,000.00	1,000.00	6,500.00
Invoice	09/26/2022	156	The Nature Cons...	Water Utilit...		Accounts Re...	2,500.00	2,500.00	9,000.00
Invoice	11/08/2022	151	EHS Support	Water Utilit...		Accounts Re...	5,000.00	5,000.00	14,000.00

NAMWUA Profit & Loss Detail January through December 2022

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Invoice	11/08/2022	161	Arizona Public Se...	Water Utiliti...		Accounts Re...	500.00	500.00	14,500.00
Invoice	12/14/2022	159	Salt River Project	Water Utilit...		Accounts Re...	2,500.00	2,500.00	17,000.00
Total WULF Sponsorship								17,000.00	17,000.00
Total Income								46,807.95	46,807.95
Expense									
Awards and Grants									
Check	03/15/2022	debit	Fry's Food	John M Reti...		Wells Fargo ...	111.34	111.34	111.34
Total Awards and Grants								111.34	111.34
Business Expenses									
Business Registration Fees									
Check	01/26/2022	debit	Arizona Corporati...	ACC annual...		Wells Fargo ...	10.00	10.00	10.00
Check	12/03/2022	debit	Arizona Secretary...	Principal re...		Wells Fargo ...	25.40	25.40	35.40
Total Business Registration Fees								35.40	35.40
Total Business Expenses								35.40	35.40
Contract Services									
Outside Contract Services									
Bill	01/01/2022		Ron Doba Manag...	December		Accounts Pa...	2,038.00	2,038.00	2,038.00
Bill	02/01/2022		Ron Doba Manag...	Jan		Accounts Pa...	2,544.30	2,544.30	4,582.30
Bill	03/01/2022		Ron Doba Manag...	feb		Accounts Pa...	3,009.97	3,009.97	7,592.27
Bill	04/01/2022		Ron Doba Manag...	march		Accounts Pa...	2,259.60	2,259.60	9,851.87
Bill	05/02/2022		Ron Doba Manag...	april		Accounts Pa...	2,516.09	2,516.09	12,367.96
Bill	06/04/2022		Ron Doba Manag...	may		Accounts Pa...	1,108.90	1,108.90	13,476.86
Bill	07/01/2022		Ron Doba Manag...	june		Accounts Pa...	1,813.20	1,813.20	15,290.06
Bill	08/01/2022		Ron Doba Manag...	july		Accounts Pa...	2,315.40	2,315.40	17,605.46
Bill	09/01/2022		Ron Doba Manag...	august		Accounts Pa...	1,547.70	1,547.70	19,153.16
Bill	10/05/2022		Ron Doba Manag...	sept		Accounts Pa...	2,645.88	2,645.88	21,799.04
General Journal	10/27/2022	2R	Ron Doba Manag...	Reverse of ...		Wells Fargo ...	-2,679.40	-2,679.40	19,119.64
Check	11/01/2022	1257	Ron Doba Manag...	VOID: Oct ...	X	Wells Fargo ...	0.00	0.00	19,119.64
General Journal	11/01/2022	2	Ron Doba Manag...	For CHK 12...		Wells Fargo ...	2,679.40	2,679.40	21,799.04
Bill	11/09/2022		Ron Doba Manag...	october		Accounts Pa...	2,679.40	2,679.40	24,478.44
Bill	12/01/2022		Ron Doba Manag...	november		Accounts Pa...	1,924.50	1,924.50	26,402.94
Total Outside Contract Services								26,402.94	26,402.94
Total Contract Services								26,402.94	26,402.94

NAMWUA
Profit & Loss Detail
 January through December 2022

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Food for meetings									
Check	03/18/2022	debit	Fry's Food	meeting cof...		Wells Fargo ...	12.42	12.42	12.42
Check	04/15/2022	debit	Fry's Food	donuts		Wells Fargo ...	25.94	25.94	38.36
Deposit	04/15/2022	elec	Ron Doba Manag...	donut overc...		Wells Fargo ...	-16.80	-16.80	21.56
Check	10/20/2022	debit	Safeway	Donuts		Wells Fargo ...	14.24	14.24	35.80
Total Food for meetings								35.80	35.80
Operations									
Books, Subscriptions, Reference									
Check	05/02/2022	elec	CPWP	1/2 Doodle		Wells Fargo ...	41.70	41.70	41.70
Check	08/01/2022	Trans	CPWP	1/2 Dropbox...		Wells Fargo ...	65.51	65.51	107.21
Total Books, Subscriptions, Reference								107.21	107.21
Postage, Mailing Service									
Check	03/21/2022	debit	US Post Office	postage		Wells Fargo ...	11.60	11.60	11.60
Total Postage, Mailing Service								11.60	11.60
Printing and Copying									
Check	04/14/2022	debit	Office Max	copies		Wells Fargo ...	33.71	33.71	33.71
Check	10/19/2022	debit	Office Max	copies, tran...		Wells Fargo ...	29.22	29.22	62.93
Total Printing and Copying								62.93	62.93
Video Conferencing									
Check	04/06/2022	debit	Zoom	zoom		Wells Fargo ...	216.84	216.84	216.84
Deposit	04/06/2022	dep	CPWAC	transfer for ...		Wells Fargo ...	-54.21	-54.21	162.63
Total Video Conferencing								162.63	162.63
Total Operations								344.37	344.37
Other Types of Expenses									
Advertising Expenses									
Check	02/22/2022	debit	AZ Capitol Times	advertising		Wells Fargo ...	400.00	400.00	400.00
Bill	03/10/2022	4408	Sadie Sarti Design	50% web d...		Accounts Pa...	2,535.00	2,535.00	2,935.00
Bill	06/09/2022		Sadie Sarti Design	web design		Accounts Pa...	2,535.00	2,535.00	5,470.00
Check	08/29/2022	debit	AZ Capitol Times	advertising		Wells Fargo ...	400.00	400.00	5,870.00
Total Advertising Expenses								5,870.00	5,870.00

11:25 AM

01/04/23

Cash Basis

NAMWUA
Profit & Loss Detail
 January through December 2022

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Misc Fees									
Check	06/21/2022	elec	Paypal fee	paypal fee		WULF Paypal	0.52	0.52	0.52
Check	06/22/2022	elec	Paypal fee	paypal fee		WULF Paypal	13.44	13.44	13.96
Check	07/22/2022	elec	Paypal fee	paypal fee		WULF Paypal	13.44	13.44	27.40
Check	09/09/2022	elec	Paypal fee	paypal fee		WULF Paypal	13.44	13.44	40.84
Check	09/21/2022	elec	Paypal fee	paypal fee		WULF Paypal	26.39	26.39	67.23
Check	11/02/2022	elec	Paypal fee	paypal fee		WULF Paypal	13.44	13.44	80.67
Total Misc Fees								80.67	80.67
Total Other Types of Expenses								5,950.67	5,950.67
WULF Expenses									
Check	07/15/2022	debit	High Country Con...	Deposit		Wells Fargo ...	2,025.00	2,025.00	2,025.00
Total WULF Expenses								2,025.00	2,025.00
Total Expense								34,905.52	34,905.52
Net Ordinary Income								11,902.43	11,902.43
Net Income								11,902.43	11,902.43

KATIE HOBBS' PLAN FOR A RESILIENT ARIZONA



INTRODUCTION

Arizona should be the best place to live, work, and raise a family. But today, compounding threats — to our water, our natural resources, and our climate — are already disrupting our economy, our livelihoods, and our way of life. Outdated management and infrastructure leave too many of our neighbors without clean, safe, and reliable water. Wildfires, extreme heat, and drought are wreaking havoc on our forests, parks, rivers, and lakes. And as the effects of climate change become more extreme and unpredictable, the need to transition to a sustainable clean energy economy becomes increasingly urgent.

It's not enough to attempt to mitigate the damage that's already being done. Without reliable access to water, our economy and Arizona jobs will be put at risk. We need real leadership that brings people together and creates innovative solutions to expand job and economic opportunities while improving the health and well-being of Arizonans.

Arizona is one of just a handful of states without a dedicated state agency charged with overseeing sustainability and energy programs. That's why, as governor, Katie will establish the Water and Energy Innovation Initiative, tasked with securing our water supply and advancing a clean energy economy in partnership with state agencies, businesses, underserved communities, and tribal communities.

As governor, Katie will provide leadership to address the burgeoning water crisis, preserve our natural resources, and build a 21st-century clean energy economy

that puts Arizona on a path to long-term prosperity. Through the Resilient Arizona plan, Katie Hobbs will:

- Secure and modernize Arizona's water supply by better conserving and managing our water, investing in and upgrading our infrastructure, and providing the leadership needed to bring Arizonans together so that every stakeholder has a seat at the table.
- Protect Arizona's precious natural resources, like our forests, parks, and bodies of water, from the devastating effects of climate change that we're already experiencing.
- Invest in a 21st-century clean energy economy that lowers costs for Arizonans, diversifies our energy infrastructure, and addresses the challenges brought by climate change.

SECURING AND MODERNIZING OUR WATER INFRASTRUCTURE

Arizona's next governor must address a generational challenge: ever-disruptive water shortages that threaten access to water and the viability of our state's water supply. These problems are not new, but what's been missing is leadership. As governor, Katie will deliver results through innovative thinking, cooperation among tribes, farms, cities, and industries, and common sense leadership. That is how Arizona can be on the cutting edge of water security and management.

CONSERVING AND MANAGING WATER

Today, we face serious problems with our water conservation and management, and access to clean, safe, and reliable water remains inequitable. To address this, Katie will invest in 21st-century water systems that use innovative solutions to meet regional water supply needs, incentivize conservation, and provide reliable water to all Arizonans. And in order to build a future with long-term prosperity, we must not rush to implement ideas that need to be thoughtfully and collaboratively developed. Katie knows we need everybody at the table, which is why she will prioritize stakeholder cooperation and planning, regional discussions and negotiations on Colorado River issues and groundwater management, and advancing negotiations of tribal water settlements.

As governor, Katie will:

- **Promote conservation efforts through the Water and Energy Innovation Initiative to address Arizona's generational water challenges.**
 - Create a dedicated long-term expert leadership team through the Water and Energy Innovation Initiative, which will be responsible for coordinating programs to address water scarcity, water quality, and water infrastructure, implementing conservation efforts, and streamlining government agencies' water efforts.
 - Invest in local governments, businesses, and nonprofits in consultation with the Water and Energy Innovation Initiative to help implement water conservation and efficiency methods, and augmentation plans. These programs, which could be leveraged to attract federal dollars, will also encourage and advance voluntary agricultural water conservation techniques, such as laser leveling, drip irrigation, and conversion to lower water use crops.

› **Modernize groundwater management tools to empower rural communities to protect groundwater supplies.**

- Modernize the Arizona Groundwater Management Act — legislation that was groundbreaking at the time, but 42 years later, it has not kept up with continued growth, known sustainability issues, and the increasing impacts of climate change.
- For rural communities, promote access to a locally-tailored groundwater conservation and management program that would qualify for state funding and technical support. Many rural Arizona communities are experiencing rapid depletion of groundwater and are asking the state for help. In 80 percent of Arizona’s land area, home to 1.4 million people, there are effectively no restrictions on groundwater pumping and very few tools for local communities to manage water supplies. This means, for example, that a new large water user can sink a well and pump as much water as they can, even to the point of drying up neighboring wells or draining the community’s aquifer.
- Support funding for the Arizona Department of Water Resources to identify groundwater shortages and assist with local water resource planning.

› **Streamline and expand water reuse efforts to increase usable water supplies while building resilience to drought.**

- Direct the Water Infrastructure Finance Authority to issue loans and grants to expand water reuse efforts and use a grant program to help Arizonans implement proven and available reuse practices. Water reuse will play a key role in optimizing the use of water supplies. One of the few sources of “new” water supplies for Arizona in the next decade is the reuse of water for domestic purposes at large scale, also known as direct potable reuse.

› **Ensure the water that Arizonans are consuming is clean and safe.**

- Allocate up to \$5 million per year in Arizona Department of Environment Quality funding for cleaning up toxic PFAS chemicals, which never break down in the environment, leak into the water we drink, and are linked to increased rates of cancer and other diseases.
- Allocate up to \$15 million in a one-time grant program to help rural Arizonans, and Latino and Indigenous communities, who are unable to secure a certified well driller, to dig permitted wells that don’t risk contamination from nearby sources.

BUILDING WATER INFRASTRUCTURE

Historically, Arizona has been a leader in water management, and we must continue to build upon that legacy by providing the leadership needed to take swift action to mitigate current challenges posed by climate change. Climate change is bringing increased risks and variability to our water supplies. As climate experts have pointed out, we are already experiencing the effects of climate change in Arizona from hotter days to longer droughts to more weather events that wreak havoc on our livelihoods and economy. Our water infrastructure needs to be prepared to handle these drastic swings to ensure we have clean and reliable water supplies now and for our future generations. Building water systems for the future will require Arizonans to come to the table to make short and long-term investments for the shared benefit of our communities, the economy, and the environment and to avoid projects that benefit only special interests.

As governor, Katie will:

› Invest in Arizona's water infrastructure to ensure reliable water supplies for all Arizonans.

- Instead of haphazardly pushing through any single water infrastructure project, Katie will make available sufficient resources in funding for the Water Infrastructure Finance Authority, in coordination with the Water and Energy Innovation Initiative, to provide for large-scale, long-term water infrastructure projects that address wide-spread impacts of climate change, drought, and lack of access to water supplies. This funding would also serve

as potential matching funds to access federal infrastructure resources. The bottom line is the cost of waiting for a decade or more for any single piece of water infrastructure underestimates Arizona's rapidly deteriorating water supply and the needs we will face as a state in the coming years.

› Cultivate untapped water supplies, as part of a comprehensive approach to water security.

- There is a danger in laser-focusing on any single idea and failing to move forward now on a portfolio of proven water security strategies. There are no easy "silver bullet" solutions to Arizona's water challenges, but Katie will provide the leadership needed to implement short and long-term solutions to address our water supply crisis.

› Reevaluate current proposals, such as the Arizona Water Authority.

- To meet Arizona's water challenges, we must implement short and long-term solutions using a deliberative and inclusive process. However, the current Arizona Water Authority proposal is half-baked, lacks accountability and transparency, and leaves out important input from Arizona's many diverse water stakeholders. The fact is, the Water Authority as proposed would be given unchecked and unaccountable power over our water resources with the clear potential to put corporate interests ahead of the needs of everyday Arizonans. In its current form, it simply is an idea not ready for prime time and one that could do more harm than good in addressing the water crisis.

PROVIDING WATER LEADERSHIP FOR ARIZONA

In order to address the growing risks to our water supplies, we must improve and expand Arizona's water and wastewater systems. Katie will convene all stakeholders and put Arizona on a path to keep growing its economy while ensuring the long-term sustainability of our water supplies for everyone.

As governor, Katie will:

- › **Move quickly and effectively to address concerns related to water scarcity, quality, and infrastructure that have long been ignored, which includes working with federal partners for funding to address these issues.**
- › **Support a resolution of tribal rights water rights claims, which affect half of the federally recognized tribes in Arizona.**
 - Katie will work to secure federal funding to make the resolution of tribal water rights claims a reality through the construction of water infrastructure on tribal lands.

ADDRESSING WILDFIRES AND SUSTAINING OUR NATURAL RESOURCES

Arizona's natural resources are some of our most treasured assets. From our national and state parks to our rivers and lakes, these jewels are the foundation of our economy and way of life. But today, our public lands are being devastated by the repercussions of climate change, like severe droughts and out-of-control wildfires. In addition to these impacts to public lands, families don't have enough green spaces where kids can play.

Katie knows that the best way to sustain our natural resources is to invest in forest and watershed protection, and preserve and promote the many beautiful parks and other green spaces in our state. Katie also recognizes that our urban areas need more cool and protected streets and play areas.

PROTECTION FROM WILDFIRES AND FLOODS

Prolonged droughts, extreme heat, and catastrophic wildfires, driven by climate change, are devastating our public lands and becoming an ever-greater threat to personal property and human life. Over the last few years, Arizona has experienced several mega-fires that have started destroying our cherished national forests and public lands. These hot, large fires scorch our trees, decimate wildlife habitats, put our firefighters at risk, and create life-threatening post-wildfire flooding that destroys private lands, businesses, and homes.

We cannot stand by while local communities fall victim to catastrophic wildfires and post-wildfire flooding due to a lack of federal agency forest management and action. Restoring and investing in our national forests and public lands will protect our communities, create more economic development opportunities, sustain our wildlife, and protect the rivers and lakes that provide us with our essential water supplies.

As governor, Katie will:

› Fight for healthy forests and watersheds.

- A large portion of our critical water supplies come from the forested lands throughout Arizona. Restoring our forests through targeted restoration projects helps ensure we have reliable water supplies. We have underinvested in forest and watershed health for years. Katie will fight to provide \$15 million every year in grants and additional employees to support on-the-ground restoration projects through the Arizona Department of Forestry and Fire Management.

› **Mitigate the effects of wildfires for those affected.**

- Too often, communities and private landowners impacted by devastating wildfires have not received the resources they need to get back to normal. Katie will work to ensure that \$25 million per year in state grants are fully allocated to communities and private landowners affected by post-wildfire impacts. Katie will also evaluate the need for post-wildfire support on an ongoing basis.

› **Support Arizona forest product businesses.**

- A thriving forest product industry can increase the pace of forest restoration. That's why Katie will work to provide preference in state purchasing to organizations that use forest products from industries that are enrolled in the Arizona Healthy Forest Enterprise, and will work to promote new markets for sustainable and innovative Arizona forest products such as engineered wood that can be used in high-rise buildings.

INVESTING IN OPEN SPACES AND PARKS

Arizonans love open spaces, including our parks, like Kartchner Caverns and Slide Rock. Visitors to our state parks help support our local economies, provide 4,200 jobs statewide and contribute \$272 million to our state's economy. Over the last 20 years, voters have made their voices heard in support of preserving open spaces and building more parks in their communities.

By having more green spaces and planting more trees, we will not only provide a place for our children to play, but we will also help reduce the "urban heat island" where materials like asphalt can increase already hot temperatures and disproportionately affect communities of color. We must invest more in green spaces to benefit our health, our children, and our environment in a way that is respectful of our cultural and historical heritage.

As governor, Katie will:

› **Invest in our state parks.**

- Katie will provide up to \$25 million every year for both the State Parks Department and local governments to preserve cultural and historical heritage, purchase open space, and install infrastructure to support park visitors. Preference will be given to projects that help to reduce the urban heat island effect.

› **Make our communities more livable and walkable.**

- Arizonans recognize the importance of the shade that trees provide. Under Katie's direction, our state will work with local governments to invest in planting more trees in more neighborhoods, which will improve our quality of life.

BUILDING A CLEAN ENERGY ECONOMY FOR A CHANGING CLIMATE

Climate change is not some hypothetical threat to be dealt with in the distant future. Arizonans are already feeling its effects through wildfires, extreme heat, and prolonged drought. Addressing this fundamental challenge requires swift action — including from our state government.

Although Arizonans are no strangers to heat, we've seen unprecedented temperatures across our state over the past few years. In 2020, Arizona was the second hottest year ever recorded in Arizona, with areas like Phoenix experiencing an astonishing 53 days of temperatures above 110 degrees. The implications of these scorching temperatures are far-reaching, particularly for underserved communities and communities of color.

Currently, Arizona is one of just a handful of states without a dedicated state agency charged with administering and coordinating sustainability and energy programs. By establishing the Water and Energy Innovation Initiative, Katie will make sure that the fight for a resilient Arizona remains a priority for her administration. As governor, Katie will work to lower energy costs, invest in the clean energy economy, and modernize our energy infrastructure. Arizona's families and businesses alike deserve a government that works for them.

LOWER ENERGY COSTS

Arizonans are seeing their energy costs rise, but we can take steps to blunt the negative effects. From inflation to supply chain backlogs to ever-growing economic inequality, Arizonans are in real need of economic relief. Katie has already called on Gov. Ducey and the legislature to put more money back in Arizonans' pocketbooks. Today, she's building upon her Affordable Arizona plan by providing a pathway to lower costs by making our use of energy more efficient and by conserving more of our resources.

As governor, Katie will:

- › **Provide a lifeline for families facing excess energy costs.**
 - Create a rebate program to provide vital support for families at risk of being unable to pay utility bills. By working with utilities to create a low-income rebate program for Arizonans at or below 150% of the federal poverty line, we can ensure that those who are most at risk of being unable to afford high electricity bills are able to take care of themselves and their families.
- › **Make energy efficiency home improvements more affordable.**
 - Prioritize programs incentivizing affordable energy-efficient home improvements.

- Pass a tax credit for qualified energy efficiency improvements, with a maximum benefit of \$200 per year, for items like windows, select high-efficiency air conditioners, heat pumps, and water heaters.
- Expand the mission of the Water Infrastructure Finance Authority to partner with local businesses to administer a pilot program providing low-interest financing to lower and middle-income Arizonans for cost efficiency improvements like solar panels and water reuse systems.
- Direct the Water and Energy Innovation Initiative to ensure federal dollars are being fully utilized under the Low Income Home Energy Assistance Program and the Home Weatherization Assistance Program.

› **Retrofit public buildings with commonsense energy efficiency improvements.**

- New and renovated public buildings provide prime opportunities to improve energy efficiency and help save taxpayer dollars. This can be accomplished by implementing commonsense guidance such as using life-cycle cost-effective lighting systems like energy-efficient LED lighting in buildings where lighting is already being replaced. And Katie will work to ensure new public buildings such as schools and government facilities will achieve Leadership in Energy and Environmental Design (LEED) certification to the fullest extent practicable.

CLEAN ENERGY

The Water and Energy Innovation Initiative will bring stakeholders together and work towards carbon-free energy by 2050. Although Arizona is the sunniest state in the nation, we rank fifth in the amount of solar energy produced. With recent advancements in energy storage technology and the price of solar energy now cheaper than ever, the time to transition the state away from fossil fuels and invest in a cleaner, greener economy is now. With a clean energy economy, we can support Arizona jobs in the solar and other clean energy industries. The Water and Energy Innovation Initiative will establish a goal of powering Arizona homeowners and businesses with clean energy in less than three decades by working with ratepayers, the Arizona Corporation Commission, all utilities, and the solar industry.

As governor, Katie will:

- › **Connect Arizona government with impacted communities and energy experts to leverage state and federal resources to modernize our energy and transportation sectors.**
- › **Upgrade state-owned buildings to meet improved energy efficiency standards and provide grants for Arizonans to make energy efficiency upgrades to their homes.**
- › **Work in close coordination with all utilities to determine the best data-driven approach to accomplishing clean energy goals with the ratepayer in mind. This includes identifying incentives for the broader adoption of rooftop solar and homeowner battery storage systems.**

MODERN ENERGY INFRASTRUCTURE

To provide a better future for Arizonans, we must create clean energy jobs and grow our economy, address inequities to access clean energy, and provide regulatory certainty for Arizona's businesses. Every Arizonan, no matter where they live, deserves access to affordable, reliable, and sustainable methods of transportation and energy generation and transmission. For too long, solar panels and electric vehicles have been luxuries that were out of reach for too many. And we continue to operate on an aging infrastructure built to support a fossil-fuel-powered economy. As we transition to a clean energy economy, Arizona must also prioritize uplifting underserved communities that have limited access to electricity. The bottom line is that we can and must transition to a clean energy economy that creates more economic opportunities for everyone.

As governor, Katie will:

› Invest in energy infrastructure, with a focus on disproportionately impacted communities.

- Increase access to sustainable energy for rural and tribal communities.
- Starting with communities that have been most impacted by air pollution, reduce emissions and fuel costs by electrifying school buses that can also be used as power banks while not on the road to reduce energy costs for our schools.
- Electrify state vehicle fleets and concentrate this effort on communities most impacted by carbon pollution.

› Identify long-term battery recycling solutions.

- Leverage federal dollars to plan an innovative battery recycling program within the Water and Energy Innovation Initiative, which will include collaboration with Arizona's research universities.

CONCLUSION

The future of Arizona demands that we step up to address the urgent challenges of our time. But there's nothing we can't accomplish if we put politics aside and work together. The policies in this plan are common sense solutions that will grow our economy, expand job opportunities, and preserve the very things about Arizona that make it special for generations to come.

As governor, Katie will make it a priority to bring people together and deliver results for Arizonans. That's how, together, we can build a sustainable, resilient, and more livable Arizona.