

**NORTHERN ARIZONA MUNICIPAL WATER USERS' ASSOCIATION  
AGENDA**

**BOARD MEETING**

**October 21, 2022**

**10:00 AM**

The meeting will be held in the downstairs Conference Room, Prescott City Hall, 201 S. Cortez St., Prescott, Arizona

The October 21, 2022 Board meeting may be joined by Zoom video conference. Please see the following instructions to join:

To join the meeting from your computer, tablet or smartphone. You can copy and paste the following link into your browser:

<https://us02web.zoom.us/j/6160099904>

Meeting ID: 616 009 9904

You can also call in on the following number:  
669 900 9128

**CALL TO ORDER**

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to today's meeting.*

**1. ROLL CALL:**

Chino Valley	Jack Miller	_____
Clarkdale	Lisa O'Neill	_____
Cottonwood	Tim Elinski	_____
Flagstaff	Miranda Sweet	_____
Prescott	Phil Goode	_____
Prescott Valley	Roger Kinsinger	_____
Sedona	Tom Lamkin	_____
Arizona Water Company	John Snickers	_____

**2. MINUTES**

**Consideration of Minutes - Board Meeting of July 15, 2022**

RECOMMENDED ACTION: Approve the minutes as submitted/corrected.

**3. PUBLIC PARTICIPATION**

***Public Participation enables the public to address the Association about an item that is not on the agenda. If you wish to address the Association during Public Participation,***

*please put you name in the chat room or fill out a participation request and indicate you would like to speak.*

*If you wish to address the Association at today's meeting on an item that is on the agenda, please put your name in the chat room or fill out a participation request and indicate you would like to speak on a particular item. Your name will be called when it is your turn to speak.*

*Please limit your remarks to five minutes per item to allow everyone an opportunity to speak.*

**4. ACTION ITEMS**

**a. Election of Board Officers**

RECOMMENDED ACTION: Nominate and elect officers necessary to replace Roger Kinsinger as Board Chair.

**5. NON-ACTION ITEMS**

**a. Presentation on Colorado River Entitlement Cutbacks – Jeff Inwood, AZ Water Co.**

**6. INFORMATIONAL ITEMS**

**a. GWAICC Report – Ron Doba**

**b. WULF Update – Ron Doba**

**c. Financial Report – Ron Doba**

**d. Informational Items to/from Board and TAC Members**

**7. Adjourn**

**NORTHERN ARIZONA MUNICIPAL WATER USERS ASSOCIATION  
MINUTES**

**BOARD MEETING**

**LOCATION: Zoom Meeting**

**July 15, 2022**

**CALL TO ORDER**

Chair Rodger Kinsinger called the meeting to order at approximately 10:00 A.M.

**1. ROLL CALL:**

**Board Members Present:**

Chino Valley	Jack Miller	present
Clarkdale	Lisa O'Neill	present
Cottonwood	Tim Elinski	present
Flagstaff	Miranda Sweet	present (Erin Young)
Prescott	Phil Goode	present
Prescott Valley	Roger Kinsinger	present
Sedona	Tom Lamkin	present
AZ Water Company	John Snickers	present

**Others Present:**

Ron Doba, NAMWUA  
Karen Modesto, ADWR  
Leslie Graser, Prescott  
Roxanne Holland, Sedona  
April Hepperle, Prescott Valley  
Tracy Lund, Prescott Valley  
Cory Franek, Clarkdale  
Ashley Couch, Prescott  
Neil Wadsworth, Prescott Valley  
Nadene Hubbard, ADWR  
Cindy Blackmore, Chino Valley  
Tom Whitmer, Cottonwood  
Mark Holmes, Chino Valley

**2. MINUTES**

**Consideration of Minutes - Board Meeting of April 15, 2022**

**MOTION: John Snickers moved that the minutes be approved. Lisa O'Neill seconded the motion. The Board unanimously approved the minutes.**

### **3. PUBLIC PARTICIPATION**

Vice Chair Roger Kinsinger asked if there were any requests by the public to speak. There were no requests to speak.

### **4. ACTION ITEMS**

#### **a. Election of Board Officers**

Ron reviewed the bylaws requirements to hold officer elections every July. The current officers have all indicated they would be willing to stay on and the Board was asked if there was interest by other Board members. Being none, Tim Elinski made a motion to maintain the current officers until next year. The motion was seconded by Phil Goode and carried.

#### **b. Consideration of High-Country Conference Center Contract**

Ron gave an update on the WULF planning and indicated we need to lock in on a venue early, even though the WULF is not until May of 2023. We are estimating the total cost to be around \$9,000 and to be paid by sponsors. \$1,000 has already been received from sponsors and most speakers have committed. There is a \$2,025 not returnable deposit due with the contract at this time. Lisa made a motion to approve the contract. The motion was seconded by Cindy Blackmore (for Mayor Miller) and carried. John Snickers asked for a copy of the sponsor prospectus.

#### **c. Consideration of Drury Hotels Contract**

Ron indicated there was no charge to NAMWUA for this contract but it would reserve 20 rooms for the night of 5/18/2023 and 10 rooms for the night of 5/19/2023 to be available for WULF attendees at a reduced rate of \$209/night. Cindy Blackmore (for Mayor Miller) made a motion to approve the contract. The motion was seconded by Phil Goode and carried.

### **5. NON-ACTION ITEMS**

#### **a. Presentation on SB 1740**

Ron Doba gave a presentation on SB 1740, the recent bill for funding state water projects. The Board requested his presentation be distributed to the members and the membership requirements for the various committees. The presentation will also be posted on the NAMWUA web site.

### **6. INFORMATIONAL ITEMS**

#### **a. GWAICC Report**

Ron reported the GWAICC met on June 28<sup>th</sup> and discussed the recent legislation and the shortages being experienced on the Colorado River. There were no questions.

#### **b. Financial Report**

Ron presented the financial reports. There were no questions.

**c. Informational Items to/from Board and TAC Members**

Phil Goode reported his new ad hoc committee has been formed and is meeting to make recommendations to the City Council He also indicated two wells have been found to exceed the new PFAS health advisory levels.

Roger Kinsinger indicated Prescott Valley is testing the water for PFAS as well.

Erin indicated their wells have been non-detect so far. WateReuse is also holding their annual symposium the end of July in Flagstaff.

John reported their wells have been tested for PFAS and Terri Sue has been promoted to Vice-President of Water Resources at AZ Water.

Roxanne indicated Sedona is testing for PFAS as well.

Tom Whitmer reported one well came back in the ppt range for PFAS but it resampled non-detect.

Cindy asked if operators will get PDHs at the WateReuse Conference in Flagstaff. Erin will check on it.

**7. ADJOURNMENT**

The meeting adjourned at approximately 10:50 AM.



# Northern Arizona Municipal Water Users Association

## ***TECHNICAL ADVISORY REPORT FOR ACTION ITEMS***

**TO:** NAMWUA Board of Directors  
**BY:** Ron Doba, Program Manager  
**DATE:** 10/11/2022  
**MEETING DATE:** 10/21/2022

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**TITLE:** ELECTION OF NAMWUA CHAIR

**RECOMMENDED ACTION:**  
NOMINATE AND VOTE FOR THE BOARD CHAIR TO REPLACE ROGER  
KINSINGER

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**ACTION SUMMARY:**

This action will elect the Board Chair to replace Roger Kinsinger.

**DISCUSSION:**

Roger has submitted his resignation and in accordance with Section V.2 of the bylaws if the office of Chairman becomes vacant, the remaining members of the Board of Directors, by affirmative vote of the majority thereof, shall elect a successor to hold office for the unexpired term of the officer whose position shall be vacant.

**Key Considerations:**

Currently Vice-Chair is Lisa O'Neill and Secretary/Treasurer is John Snickers. Lisa O'Neill, Tom Lamkin and Tim Elinski have indicated they are not able to take on the position of Chair at this time. Potential board members for the Chair position include Vice Mayor Miranda Sweet, Mayor Phil Goode, Mayor Jack Miller and John Snickers if they are able to serve.

**Financial Implications:**

None

**Options and Alternatives:** N/A

**Attachments /Exhibits:** N/A

**NAMWUA Members:**

Chino Valley _____	Prescott _____
Clarkdale _____	Prescott Valley _____
Cottonwood _____	Sedona _____
Flagstaff _____	AZ Water Co _____

**Date of Board of Directors Approval** \_\_\_\_\_

**NAMWUA**  
**Summary Balance Sheet**  
As of September 30, 2022

	Sep 30, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	43,411.39
Total Current Assets	43,411.39
<b>TOTAL ASSETS</b>	<u>43,411.39</u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	43,411.39
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>43,411.39</u>



**NANMWUA**  
**Profit & Loss Detail**  
January through September 2022

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
<b>Investments</b>									
<b>Interest-Savings, Short-term CD</b>									
Deposit	01/31/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.25	0.25	0.25
Deposit	02/28/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.20	0.20	0.45
Deposit	03/31/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.18	0.18	0.63
Deposit	04/29/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.16	0.16	0.79
Deposit	05/31/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.13	0.13	0.92
Deposit	06/30/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.11	0.11	1.03
Deposit	07/29/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.14	0.14	1.17
Deposit	08/26/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.20	0.20	1.37
Deposit	09/30/2022	dep	Wells Fargo	interest		Wells Fargo - ...	0.23	0.23	1.60
<b>Total Interest-Savings, Short-term CD</b>							1.60	1.60	1.60
<b>Total Investments</b>									
<b>Program Income</b>									
<b>Membership Dues</b>									
Invoice	06/19/2022	140	City of Sedona	FY 2023 Ann...		Accounts Rece...	2,229.85	2,229.85	2,229.85
Invoice	07/01/2022	144	City of Cottonwood	FY 2023 Ann...		Accounts Rece...	2,751.89	2,751.89	4,981.74
Invoice	07/02/2022	145	Town of Clarkdale	FY 2023 Ann...		Accounts Rece...	2,186.92	2,186.92	7,168.66
Invoice	07/20/2022	146	Town of Chino Valley	FY 2023 Ann...		Accounts Rece...	2,789.40	2,789.40	9,958.06
Invoice	07/22/2022	142	City of Prescott	FY 2023 Ann...		Accounts Rece...	5,009.55	5,009.55	14,967.61
Invoice	08/01/2022	139	Arizona Water Com...	FY 2023 Ann...		Accounts Rece...	2,229.85	2,229.85	17,197.46
Invoice	08/30/2022	143	City of Flagstaff	FY 2023 Ann...		Accounts Rece...	7,264.86	7,264.86	24,462.32
Invoice	09/09/2022	141	Town of Prescott Va...	FY 2023 Ann...		Accounts Rece...	5,337.68	5,337.68	29,800.00
<b>Total Membership Dues</b>							29,800.00	29,800.00	29,800.00
<b>Total Program Income</b>									
<b>WULF Sponsorship</b>									
Invoice	06/21/2022	147	Central Arizona Proj...	Water Utilities...		Accounts Rece...	500.00	500.00	500.00
Invoice	07/02/2022	148	Montgomery and As...	Water Utilities...		Accounts Rece...	500.00	500.00	1,000.00
Invoice	07/22/2022	149	KP Ventures Well Dr...	Water Utilities...		Accounts Rece...	500.00	500.00	1,500.00
Invoice	08/05/2022	150	Fann Environmental	Water Utilities...		Accounts Rece...	500.00	500.00	2,000.00
Invoice	09/09/2022	155	Matrix New World E...	Water Utilities...		Accounts Rece...	500.00	500.00	2,500.00
Deposit	09/09/2022	dep	City of Cottonwood	WULF Spons...		Wells Fargo C...	1,000.00	1,000.00	3,500.00
Invoice	09/16/2022	153	City of Prescott	Silver Sponso...		Accounts Rece...	1,000.00	1,000.00	4,500.00
Invoice	09/21/2022	157	Jacobs	Water Utility L...		Accounts Rece...	1,000.00	1,000.00	5,500.00
Invoice	09/24/2022	154	Water Works Engin...	Water Utility L...		Accounts Rece...	1,000.00	1,000.00	6,500.00
Invoice	09/26/2022	156	The Nature Conserv...	Water Utility L...		Accounts Rece...	2,500.00	2,500.00	9,000.00
<b>Total WULF Sponsorship</b>							9,000.00	9,000.00	9,000.00
<b>Total Income</b>							38,801.60	38,801.60	38,801.60

**NAMWUA**  
**Profit & Loss Detail**  
January through September 2022

Type	Date	Num	Name	Memo	Cir	Split	Original Amount	Paid Amount	Balance
<b>Expense</b>									
<b>Awards and Grants</b>									
Check	03/15/2022	debit	Fry's Food	John M Retire...		Wells Fargo C...	111.34	111.34	111.34
Total Awards and Grants								111.34	111.34
<b>Business Expenses</b>									
<b>Business Registration Fees</b>									
Check	01/26/2022	debit	Arizona Corporation ...	ACC annual r...		Wells Fargo C...	10.00	10.00	10.00
Total Business Registration Fees								10.00	10.00
Total Business Expenses								10.00	10.00
<b>Contract Services</b>									
<b>Outside Contract Services</b>									
Bill	01/01/2022		Ron Doba Managem...	December		Accounts Paya...	2,038.00	2,038.00	2,038.00
Bill	02/01/2022		Ron Doba Managem...	Jan		Accounts Paya...	2,544.30	2,544.30	4,582.30
Bill	03/01/2022		Ron Doba Managem...	feb		Accounts Paya...	3,009.97	3,009.97	7,592.27
Bill	04/01/2022		Ron Doba Managem...	march		Accounts Paya...	2,259.60	2,259.60	9,851.87
Bill	05/02/2022		Ron Doba Managem...	april		Accounts Paya...	2,516.09	2,516.09	12,367.96
Bill	06/04/2022		Ron Doba Managem...	may		Accounts Paya...	1,108.90	1,108.90	13,476.86
Bill	07/01/2022		Ron Doba Managem...	june		Accounts Paya...	1,813.20	1,813.20	15,290.06
Bill	08/01/2022		Ron Doba Managem...	july		Accounts Paya...	2,315.40	2,315.40	17,605.46
Bill	09/01/2022		Ron Doba Managem...	august		Accounts Paya...	1,547.70	1,547.70	19,153.16
Total Outside Contract Services							19,153.16		19,153.16
Total Contract Services							19,153.16		19,153.16
<b>Food for meetings</b>									
Check	03/18/2022	debit	Fry's Food	meeting coffe...		Wells Fargo C...	12.42	12.42	12.42
Check	04/15/2022	debit	Fry's Food	donuts		Wells Fargo C...	25.94	25.94	38.36
Deposit	04/15/2022	elec	Ron Doba Managem...	donut overcha...		Wells Fargo C...	-16.80	-16.80	21.56
Total Food for meetings							21.56		21.56
<b>Operations</b>									
<b>Books, Subscriptions, Reference</b>									
Check	05/02/2022	elec	CPWP	1/2 Doodle		Wells Fargo C...	41.70	41.70	41.70
Check	08/01/2022	Trans	CPWP	1/2 Dropbox r...		Wells Fargo C...	65.51	65.51	107.21
Total Books, Subscriptions, Reference							107.21		107.21
<b>Postage, Mailing Service</b>									
Check	03/21/2022	debit	US Post Office	postage		Wells Fargo C...	11.60	11.60	11.60
Total Postage, Mailing Service							11.60		11.60

**NAMWUA**  
**Profit & Loss Detail**  
**January through September 2022**

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
<b>Printing and Copying</b>									
Check	04/14/2022	debit	Office Max	copies		Wells Fargo C...	33.71	33.71	33.71
Total Printing and Copying							33.71	33.71	33.71
<b>Video Conferencing</b>									
Check	04/06/2022	debit	Zoom	zoom		Wells Fargo C...	216.84	216.84	216.84
Deposit	04/06/2022	dep	CPWAC	transfer for 1/...		Wells Fargo C...	-54.21	-54.21	162.63
Total Video Conferencing							162.63	162.63	162.63
Total Operations							315.15	315.15	315.15
<b>Other Types of Expenses</b>									
<b>Advertising Expenses</b>									
Check	02/22/2022	debit	AZ Capitol Times	advertising		Wells Fargo C...	400.00	400.00	400.00
Bill	03/10/2022	4408	Sadie Sarti Design	50% web desi...		Accounts Paya...	2,535.00	2,535.00	2,935.00
Bill	06/09/2022		Sadie Sarti Design	web design		Accounts Paya...	2,535.00	2,535.00	5,470.00
Check	08/29/2022	debit	AZ Capitol Times	advertising		Wells Fargo C...	400.00	400.00	5,870.00
Total Advertising Expenses							5,870.00	5,870.00	5,870.00
<b>Misc Fees</b>									
Check	06/12/2022	elec	Paypal fee	paypal fee		WULF Paypal	0.52	0.52	0.52
Check	06/22/2022	elec	Paypal fee	paypal fee		WULF Paypal	13.44	13.44	13.96
Check	07/22/2022	elec	Paypal fee	paypal fee		WULF Paypal	13.44	13.44	27.40
Check	09/09/2022	elec	Paypal fee	paypal fee		WULF Paypal	13.44	13.44	40.84
Check	09/21/2022	elec	Paypal fee	paypal fee		WULF Paypal	26.39	26.39	67.23
Total Misc Fees							67.23	67.23	67.23
Total Other Types of Expenses							5,937.23	5,937.23	5,937.23
<b>WULF Expenses</b>									
Check	07/15/2022	debit	High Country Conf C...	Deposit		Wells Fargo C...	2,025.00	2,025.00	2,025.00
Total WULF Expenses							2,025.00	2,025.00	2,025.00
Total Expense							27,573.44	27,573.44	27,573.44
Net Ordinary Income							11,228.16	11,228.16	11,228.16
<b>Net Income</b>							<b>11,228.16</b>	<b>11,228.16</b>	<b>11,228.16</b>